

# Representative Payee Account:

One of the following is needed to open a Representative Payee (“RP”) account:

- Letter of Appointment from either the Social Security Administration (“SSA”) or the Department of Veterans Affairs (“VA”)

OR

- Check from either the SSA or the VA showing that the check is made payable to the RP in their role as a RP (e.g., John Doe, as Representative Payee for Jane Doe).

If on hand, upload to the MRM session. If not, update the member’s email and give the member the portal link to upload:

<https://www.numericacu.com/dec/eprocessing>

